



Active Travel Capability Ratings 2024 – Local Authority Self-Assessment

Introduction

Please complete your self-assessment by 12pm on **22 December 2023**. Self-assessments should be agreed by the Senior Responsible Officer for walking and cycling. An assessment of your capability rating will be made using performance data held by Active Travel England and the Department for Transport if your self-assessment is not received by the deadline.

This document is designed to help you gather your answers, please make sure you submit your final self-assessment on Smart Survey. You have been emailed a password to access the Smart Survey.

There are four sections to the self-assessment:

1. Organisational Context
2. Local Leadership
3. Network Planning
4. Delivery.

Within each section, there is a requirement to submit evidence to support your response. Please allow sufficient time to collate this before the date of submission.

Please provide your contact details: *

Name:	
Email:	
Role:	

Section 1 - Organisational Context

This section asks for information in relation to transport and active travel budgets, FTE numbers and planning.

1) What is the name of your authority? *

2) What is the total budget (£) your authority holds for transport this financial year? *

3) What is the total budget (£) your authority holds for Active Travel this financial year? *

4) What is the total Full Time Equivalent staffing working on transport at your authority? *

5) What is the total Full Time Equivalent staffing working on Active Travel at your authority? *

6) Do you share any of the following information with developers and planning applicants - and when was it last updated?

If information in an area is shared, select the year it was last updated. If information in an area below is not shared, select 'Not shared'. For Combined Authorities, please consult the guidance document when answering this question.

Please provide evidence in questions 10 to 12. *

Transport Assessment guidance, advice or signposting	<input type="checkbox"/>
Travel Plan guidance	<input type="checkbox"/>
Parking standards (for vehicles and bicycles)	<input type="checkbox"/>
Adoptable standards	<input type="checkbox"/>

7) Do you currently require developers and planning applicants to use LTN1/20? If Yes, please provide evidence in questions 10 to 12. *

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

8) Have you added ATE's planning application assessment toolkit to your local validation checklist for planning applications? *

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

9) When undertaking maintenance / highways resurfacing schemes do you have a process to ensure you consider updating road markings to be in line with TSRGD 2016 and LTN1/20? *

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

10) Please describe the evidence you have to support your answers to Q6, Q7 and Q9.

11) Please provide links to any supporting published evidence to support your answers to Q6 and Q7. Please provide a maximum of 5.

12) Please upload any unpublished evidence here of particular relevance. Please provide a maximum of 5 files.

Section 2 - Local Leadership

This section seeks to understand the extent to which your leaders and elected members support active travel and your authority's related transport and planning policies. Relevant policies are listed below. Please refer to these when assessing the statements for each authority level below.

Transport policies that prioritise active travel as a sensible, everyday option for short journeys, on a broad suite of local plans and policies, including:

- Statements from mayors, local authority leaders or executive members showing support for proposed schemes, local networks and strategies, including commitment to quality (e.g. LTN1/20)
- Local health and education policies with direct connections between public health outcomes and active travel delivery
- Active travel delivery as a key element of the authority's strategy for reducing carbon emissions from transport
- Strong highway authority leadership and joint working with lower tier authorities (e.g. boroughs and districts) and other bodies such as National Parks, to deliver local schemes and initiatives, as evidenced by MoUs and other joint working agreements
- High proportion of local transport funding allocated to active travel schemes (15% or more)
- Area-wide traffic management schemes that reduce traffic on residential and high streets, e.g. school streets, pedestrianisation
- Restrictions on pavement parking
- Adoption of Moving Traffic Offences
- Adoption of Key Route Network management (MCAs only)
- Proportionate road safety policies, including speed and enforcement (e.g. around schools)
- Proportionate policies on managing traffic flows
- Proportionate policies/plans to improve air quality (e.g. zone-based approaches)
- Accessibility of walking, cycling and public transport for disabled and older people, in line with LTN1/20
- Improving personal safety, e.g. women travelling at night
- Cargo or freight delivery using active travel modes
- Housing developments expected to deliver to appropriate and emerging standards such as LTN1/20 and Manual for Streets 2 (MfS)
- Development management approaches that support active travel, e.g. planning committees / officers with a track record of testing and applying conditions to improve provision of cycling and walking.

1a) Please choose the level that best represents your authority in leadership support (including leader and transport portfolio lead) for active travel policies: *

Level 0 - Has members who are not supportive of active travel policies	<input type="checkbox"/>
Level 1 - Has members who are supportive of active travel policies	<input type="checkbox"/>
Level 2 - Has members who are highly supportive of active travel policies	<input type="checkbox"/>
Level 3 - Has members who are strong proponents of ambitious, LTN1/20-compliant active travel schemes, making it a top transport priority	<input type="checkbox"/>
Level 4 - Has members who are England-leading proponents of active travel, making it a top priority for the authority.	<input type="checkbox"/>

1b) Please choose the level that best represents your authority in leadership support (including leader and transport portfolio lead) for active travel delivery targets: *

Level 0 - Has members who are not committed to increasing active travel in line with the government vision set out in Gear Change	<input type="checkbox"/>
Level 1 - Has members who have some commitment to increasing active travel in line with the government vision set out in Gear Change	<input type="checkbox"/>
Level 2 - Has members who are committed to increasing active travel in line with the government vision set out in Gear Change	<input type="checkbox"/>
Level 3 - Has members who are very committed to increasing active travel in line with the government vision set out in Gear Change	<input type="checkbox"/>
Level 4 - Has members who are very committed to increasing active travel in line with, or surpassing, the government vision set out in Gear Change.	<input type="checkbox"/>

1c) Please choose the level that best represents your authority in commitment to design quality:

See here for descriptions of levels of complexity. *

Level 0 - Does not have clear policies in place for design quality standards	<input type="checkbox"/>
Level 1 - Has made public commitments to high quality schemes and adherence to LTN1/20 and MfS	<input type="checkbox"/>
Level 2 - Has documented design quality policies and a track record of completing low and medium complexity LTN1/20 / MfS compliant active travel schemes	<input type="checkbox"/>
Level 3 - Has documented design quality policies and a track record of completing high complexity LTN1/20 / MfS compliant active travel schemes	<input type="checkbox"/>
Level 4 - Has documented local design standards, in line with LTN1/20 and a track record of completing high complexity LTN1/20 / MfS compliant active travel schemes.	<input type="checkbox"/>

1d) Please choose the level that best represents your authority in breadth of policies (as outlined in the introduction to Section 2 above): *

Level 0 - Has fewer than 3 of the policies listed in place	<input type="checkbox"/>
Level 1 - Has 3 to 4 of the policies listed in place	<input type="checkbox"/>
Level 2 - Has policies in place to support and deliver an increase in active travel, covering between 5 and 8 of the policies listed	<input type="checkbox"/>
Level 3 - Has policies in place to support and deliver an increase in active travel, covering between 8 and 12 of the policies listed	<input type="checkbox"/>
Level 4 - Has multiple policies in place to support and deliver an increase in active travel, covering greater than 12 of the policies listed.	<input type="checkbox"/>

2) Based on your responses to Q1a to Q1d, please select an overall level for local leadership that best represents your authority. *

Level 0	<input type="checkbox"/>
Level 1	<input type="checkbox"/>
Level 2	<input type="checkbox"/>
Level 3	<input type="checkbox"/>
Level 4	<input type="checkbox"/>

**3) Please describe the evidence you have to support your assessment in Q2.
Maximum 500 words. ***

4) Please provide a maximum of 4 links to any published evidence referred to in Q3.

5) Please upload any unpublished evidence here of particular relevance to the level chosen in Q2, up to a maximum of 4 files.

Section 3 - Network Planning

This section seeks to understand the level of progress your authority has made with Local Cycling and Walking Infrastructure Plans (LCWIPs) or equivalent network plans, henceforth referred to as LCWIPs.

Relevant aspects of LCWIP development are listed below. Please refer to these when assessing the statements for each capability level below.

- Development of plans – in progress or finalised LCWIP setting out proposed 10-year pipeline, with reference to agreement by authority leaders and transport portfolio leads, with published documents and integrated into wider Local Transport Plans
- Stakeholder engagement – extent of involvement of other experts and stakeholders in LCWIP development, e.g. breadth of engagement with local residents, businesses, road users (taxi/bus/post/parcel), emergency services, disabled persons' groups, MPs/councillors, older person groups, places of education, ethnic minority groups, religious groups
- Delivery – percentage of proposals in LCWIPs either delivered or underway in support of the 2030 vision
- Coverage – percentage of LA area or population covered by LCWIPs, particularly coverage for urban areas, towns and cities.

1a) Please choose the level that best represents your authority in development and publication of LCWIPs: *

Level 0 - Is not progressing any LCWIPs at the moment	<input type="checkbox"/>
Level 1 - Has mature drafts or published LCWIP(s) for some population centres above 50,000	<input type="checkbox"/>
Level 2 - Has finalised and published LCWIP(s) for all population centres above 50,000	<input type="checkbox"/>
Level 3 - Has finalised LCWIP(s) for all population centres above 20,000 and most (greater than 67%) are published	<input type="checkbox"/>
Level 4 - Has finalised and published LCWIP(s) for all population centres above 10,000.	<input type="checkbox"/>

1b) Please choose the level that best represents your authority in delivery of LCWIP schemes: *

Level 0 - Is not progressing any LCWIPs at the moment	<input type="checkbox"/>
Level 1 - Has started delivering some of the schemes (less than 10%) prioritised within LCWIP(s)	<input type="checkbox"/>
Level 2 - Has delivered 10% to 20% of schemes prioritised within LCWIP(s)	<input type="checkbox"/>
Level 3 - Has delivered 20%-33% of schemes prioritised within LCWIP(s)	<input type="checkbox"/>
Level 4 - Has delivered greater than 33% of schemes prioritised within LCWIP(s).	<input type="checkbox"/>

1c) Please choose the level that best represents your authority in stakeholder engagement on LCWIPs: For reference: Equality Act 2010 *

Level 0 - Has not engaged with stakeholders to help develop any LCWIPs, or only has plans for engagement	<input type="checkbox"/>
Level 1 - Has held early engagement with a limited number of stakeholders, and has specific plans to engage further	<input type="checkbox"/>
Level 2 - Has completed engagement with stakeholder groups representing all people with protected characteristics under the Equality Act	<input type="checkbox"/>
Level 3 - Has completed engagement with stakeholder groups representing all people with protected characteristics under the Equality Act, as well as some other groups listed	<input type="checkbox"/>
Level 4 - Has long-term regular engagement with stakeholder groups representing all people with protected characteristics under the Equality Act, as well as all other groups listed.	<input type="checkbox"/>

1d) Please choose the level that best represents your authority in pipeline development and funding: *

Level 0 - Has not commenced developing a long term (greater than 5 year) pipeline of active travel schemes	<input type="checkbox"/>
Level 1 - Has commenced developing a long term (greater than 5 year) pipeline of active travel schemes	<input type="checkbox"/>
Level 2 - Has a mature draft long term (greater than 5 year) pipeline of active travel schemes ready for funding	<input type="checkbox"/>
Level 3 - Has an agreed long term (greater than 5 year) pipeline of active travel schemes, with the next 1-3 years of funding in place	<input type="checkbox"/>
Level 4 - Has an agreed long term (greater than 5 year) pipeline of active travel schemes, with greater than 3 years of funding in place.	<input type="checkbox"/>

1e) Please choose the level that best represents your authority in developer involvement: *

Level 0 - Has not started considering types of infrastructure required to help unlock development sites	<input type="checkbox"/>
Level 1 - Has started considering types of infrastructure required to help unlock development sites.	<input type="checkbox"/>
Level 2 - Has a draft or final 10-year plan considering growth areas and how active travel schemes will help unlock those sites	<input type="checkbox"/>
Level 3 - As part of a 10-year pipeline, has designed and developed schemes that help unlock development sites to a stage of readiness to seek development contributions	<input type="checkbox"/>
Level 4 - As part of a 10-year pipeline, routinely ensures developers fund appropriate active travel schemes.	<input type="checkbox"/>

2) Based on your responses to Q1a to Q1e, please select an overall level for network planning that best represents your authority. *

Level 0	<input type="checkbox"/>
Level 1	<input type="checkbox"/>
Level 2	<input type="checkbox"/>
Level 3	<input type="checkbox"/>
Level 4	<input type="checkbox"/>

**3) Please describe the evidence you have to support your assessment in Q2.
Maximum 500 words. ***

4) Please provide a maximum of 5 links to any published evidence referred to in Q3.

5) Please upload any unpublished evidence here of particular relevance to the level chosen in Q2, up to a maximum of 5 files.

Section 4 - Delivery

This section seeks to understand your track record for delivering capital and revenue active travel schemes from ANY funding source over the past three years, accounting for scheme complexity.

Relevant evidence that shows delivery track record is listed below. Please refer to these when assessing the statements for each authority level below.

- Evidence of delivering to time and budget, as set out in bids, including schemes funded through the following mechanisms: Active Travel Fund (Emergency Active Travel Funding, Active Travel Fund Tranches 2, 3 or 4), Capability Fund, Transforming Cities Fund (TCF), City Regional Sustainable Transport Settlements (CRSTS) and Levelling Up Fund (LUF)
- Complexity of schemes delivered
- Stakeholder engagement on schemes – extent of involvement of other experts and stakeholders in LCWIP development, e.g. breadth of engagement with local residents, businesses, road users (taxi/bus/post/parcel), emergency services, disabled persons' groups, MPs/councillors, older person groups, places of education, ethnic minority groups, religious groups
- Evidence of scheme quality, e.g. compliance with LTN1/20 and other guidance
- Enabling the building of out of town or city-wide networks and key rural routes e.g. between villages or to green spaces
- Evidence of data-driven post-build monitoring e.g. counters, surveys, and other means
- Evidence of appropriate involvement of developers in funding and delivering schemes.

1a) Please choose the level that best represents your authority in scheme delivery (complexity): *

Level 0 - Has only delivered low complexity active travel schemes outside LTN1/20 design guidance	<input type="checkbox"/>
Level 1 - Has largely delivered LTN1/20-compliant low complexity active travel infrastructure schemes	<input type="checkbox"/>
Level 2 - Has delivered a mix of low and medium complexity LTN1/20-compliant schemes	<input type="checkbox"/>
Level 3 - Has delivered a mix of low, medium and high LTN1/20-compliant schemes	<input type="checkbox"/>
Level 4 - Has delivered a mix of low, medium and high LTN1/20-compliant schemes, including more innovative approaches (e.g. cyclops junctions).	<input type="checkbox"/>

1b) Please choose the level that best represents your authority in consultation on schemes: *

Level 0 - Does not meet the minimum statutory duty for consultation before implementing schemes	<input type="checkbox"/>
Level 1 - Meets the minimum statutory duty for consultation and engages with some key stakeholders before implementing schemes (e.g. published consultation plans, one short consultation window)	<input type="checkbox"/>
Level 2 - Meets at least the minimum statutory duty for consultation and engages all key stakeholders before implementing schemes, with more comprehensive consultation for more complex schemes	<input type="checkbox"/>
Level 3 - Conducts comprehensive consultation with all key stakeholders listed for most schemes before implementation, going above the minimum statutory duty including publishing transparent plans for engagement	<input type="checkbox"/>
Level 4 - Conducts comprehensive consultation with a diverse range of stakeholders for all schemes before implementation, exceeding the minimum statutory duty and ensuring a representative sample of local residents, including publishing transparent plans for engagement.	<input type="checkbox"/>

1c) Please choose the level that best represents your authority in network integration: *

Level 0 - Has only delivered isolated schemes	<input type="checkbox"/>
Level 1 - Has delivered a mix of isolated schemes and schemes that are part of an integrated network	<input type="checkbox"/>
Level 2 - Is beginning to deliver an integrated network and the majority of new schemes are part of that network	<input type="checkbox"/>
Level 3 - Is delivering an integrated network, and all new schemes delivered are part of that network	<input type="checkbox"/>
Level 4 - Delivers schemes that form an extensive developed network of active travel infrastructure across the authority.	<input type="checkbox"/>

1d) Please choose the level that best represents your authority in developer involvement: *

Level 0 - Does not require developers to deliver active travel schemes or developers deliver isolated schemes only	<input type="checkbox"/>
Level 1 - Occasionally (up to a third of schemes) requires developers to deliver active travel schemes that form part of an integrated network	<input type="checkbox"/>
Level 2 - Often (greater than a third of schemes) requires developers to fund and contribute to an integrated network (more than 3 per year)	<input type="checkbox"/>
Level 3 - Requires all developers (with developments above 150 residential units or equivalent) to fund and contribute to this network via the planning process	<input type="checkbox"/>
Level 4 - Requires all developers (including developments below 150 residential units or equivalent) to fund and contribute to this network via the planning process.	<input type="checkbox"/>

1e) Please choose the level that best represents your authority in capital schemes delivery: *

Level 0 - Has not delivered any capital schemes on time	<input type="checkbox"/>
Level 1 - Has delivered a small proportion (less than 33%) of capital schemes on time	<input type="checkbox"/>
Level 2 - Has delivered some capital schemes (33% to 66%) on time	<input type="checkbox"/>
Level 3 - Has delivered most capital schemes (greater than 66%, up to 90%) on time	<input type="checkbox"/>
Level 4 - Has delivered virtually all (greater than 90%) capital schemes on time.	<input type="checkbox"/>

1f) Please choose the level that best represents your authority in revenue schemes delivery: *

Level 0 - Has not delivered any revenue schemes on time	<input type="checkbox"/>
Level 1 - Has delivered a small proportion (less than 33%) of revenue schemes on time	<input type="checkbox"/>
Level 2 - Has delivered some revenue schemes (33% to 66%) on time	<input type="checkbox"/>
Level 3 - Has delivered most revenue schemes (greater than 66%) on time	<input type="checkbox"/>
Level 4 - Has delivered all revenue schemes on time.	<input type="checkbox"/>

2) Based on your responses to Q1a to Q1f, please select an overall level for delivery that best represents your authority. *

Level 0	<input type="checkbox"/>
Level 1	<input type="checkbox"/>
Level 2	<input type="checkbox"/>
Level 3	<input type="checkbox"/>
Level 4	<input type="checkbox"/>

3) Please describe the evidence you have to support your assessment in Q2. Maximum 500 words. *

4) Please provide a maximum of 6 links to any published evidence referred to in Q3.

5) Please upload any unpublished evidence here of particular relevance to the level chosen in Q2, up to a maximum of 6 files.

Section 5 - Overall Capability Rating

1) As part of Sections 2 to 4 you have provided the following ratings:

Local Leadership - [in Smart Survey you will be given a score based on your answers]

Network Planning - [in Smart Survey you will be given a score based on your answers]

Delivery - [in Smart Survey you will be given a score based on your answers]

Please find your current Capability Rating as published March 2023 [here](#).

Based on your responses to Sections 2 to 4 and the criteria below, please provide your own assessment of your current capability. We will validate this as part of the process to derive updated Capability Ratings. *

Level 0 - Local leadership for active travel is not obvious, no significant plans are in place, and the authority has delivered only lower complexity schemes	<input type="checkbox"/>
Level 1 - Some local leadership with basic plans and isolated schemes that do not yet obviously form a plan for a network	<input type="checkbox"/>
Level 2 - Strong local leadership, with clear plans that form the basis of an emerging network with a few elements already in place	<input type="checkbox"/>
Level 3 - Very strong local leadership, comprehensive plans, and a significant network in place with a growing number of people choosing to walk, wheel and cycle	<input type="checkbox"/>
Level 4 - Established culture of active travel with successive increases in walking, wheeling and cycling, underpinned by a dense integrated network and highly supportive policies to give more people the choice to walk or cycle.	<input type="checkbox"/>

2) If your selected level is different from your current Capability Rating as published in March 2023, please summarise the key evidence supporting the change in level.

Maximum of 500 words.

Section 6 - Feedback

Thank you for completing this survey. We would appreciate your time to provide feedback below. *

How easy was it to complete this survey?	1 - very easy	2	3 - medium	4	5 - very difficult
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are there any improvements you would recommend for future self-assessment surveys? *

Finalise your response

Please confirm that your response has been agreed by the Senior Responsible Officer for walking and cycling. *

Yes	<input type="checkbox"/>
-----	--------------------------

Please note that selecting 'Finish Survey' below will submit your final response.

If you are not ready to submit a final response, select 'Save and Continue Later' below.

Thank you.